



RIDGEHOUSE
restoring lives for our community

The Ridge House in Reno Nevada is celebrating 33 years of providing community reentry services for individuals experiencing substance abuse, mental health and criminal justice problems. Offering residential and outpatient treatment alongside case management and workforce development, we have a high success rate with our 'giving a hand-up approach.' Our service delivery is unparalleled in the State of Nevada and we're uniquely positioned to grow.

We're looking for a Master's Level Therapist (MFT, MFT – Intern, LCSW, LCSW - Intern) to fuel this growth by providing comprehensive counseling and case management services to adult men and women with substance abuse, mental health and co-occurring diagnoses who are reintegrating into the community from the criminal justice system. The therapists' work will be supported by a wide array of other staff, including peer support specialists, workforce development specialists and administrative tasks associated with credentialing, pre-authorizations and billing of third party payers. Client testimonials and much more can be found at our website at www.ridgehouse.org.

POSITION

The Therapist is responsible for the delivery of therapy and case management services to a case-load determined by the agency. The Therapist is also responsible for mental health, substance abuse and comprehensive evaluations, groups and thorough and complete documentation that meets agency requirements. The Therapist reports to the Executive Director and will work closely with other program staff, probation and parole officers and administrative staff as needed.

RESPONSIBILITIES

- Therapeutic Interventions including Assessments, Individual, Group, Family which may be substance abuse, mental health or co-occurring related.
 - Comprehensive Intake Assessments which includes the ability to request information from previous and other providers, the criminal justice system and insurance companies.
 - Formulate and Diagnose Patients using current DSM-5, showing appropriate justification for these diagnoses based on individual/agency certifications and policies.
 - Conduct individual sessions at determined frequency/duration.
 - Conduct group sessions at determined frequency/duration (Clinical Director and Board Supervisor will be present for review/assessment periodically).
 - Conduct family sessions at determined frequency/duration (Clinical Director and Board Supervisor will be present for review/assessment periodically).

900 West First Street, Suite 200
Reno, Nevada 89503
(775) 322-8941
www.ridgehouse.org

- Treatment plan formulation in cooperation with agency certifications and policies.
- Coordinate care of shared clients with other agency staff.
- All client related case management for assigned clientele.
- Client Session Summary/SOAP or DAP Progress notes per interaction, including service date and type according to agency certifications/policy.
- Attend weekly staff meetings.

Special Events

The Therapist is expected to participate in agency events, including fundraising events, client court proceedings (as appropriate), and other staff development activities that further the agency's mission.

Administrative

The Therapist is expected to keep the administrative department fully aware of current client counseling schedule and attendance of those clients in order to assist with billing for those sessions.

The Therapist is expected to keep all clinical record keeping up-to-date per agency policies, including assessments, progress notes, treatment plans and treatment plan reviews in the Electronic Health Record.

The Therapist is expected to maintain a consistent, yet flexible schedule and document hours worked.

Desired Background and Skills:

At least 3 to 10 years of demonstrated experience with consumers involved in the criminal justice system; including direct solicitation of individual donors; Bachelors' degree required.

- Must have a Master's Degree or higher in a human related field and hold an active MFT licensure or MFT Intern License or an LCSW/LCSW Intern;
- Active CADAC, LADC or LCADC alcohol and drug counselor certification/license preferred, supervisor certificate is a bonus.
- Must have adequate writing skills in a clinical setting.
- Must have independent and reliable transportation.
- Experience working with Nevada based nonprofit community-based organizations and knowledge of substance abuse/mental health, homelessness, affordable housing and human services preferred.
- Currently enrolled with Medicaid, Amerigroup or HPN provider under Medicaid Provider Type 14 or 17 preferred.
- Computer skills; experience with an electronic health record computer system preferred.

NOTES:

- This is a full-time position, 40 hours per week. Full-time employees receive a compensation package that includes 100% paid health insurance, paid time off and retirement benefits after one year of employment.

Salary is Commensurate with Experience.

To Apply;

Email resume, cover letter and salary history to sburt@ridgehouse.org.

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